

# Landscape Ontario Apprenticeship Program Employer Registration

Eastern Ontario

[www.horticulturetechnician.ca](http://www.horticulturetechnician.ca)

## Steps to Register

1



Paperwork

**A) OPEN** all three documents in this email (click the form name to open)

- Employer Registration Agreement
- Trainer Verification
- Code of Ethics & Principals

**B) COMPLETE**, Print, and sign all three documents

**C) GATHER** the employer's WSIB certificate and proof of general liability insurance



**Tip:** Keep an electronic copy of your Trainer Verification saved to your computer. You will need to provide this document each time you register an apprentice. Update this document when you register new apprentices.

2



Submit

**A) SUBMIT**, all three documents, as well as proof of insurance and WSIB to the Landscape Ontario Apprenticeship Coordinator:  
[apprenticeship@landscapeontario.com](mailto:apprenticeship@landscapeontario.com)



Your Application Documents will be evaluated by the Landscape Ontario Apprenticeship Staff to ensure that they are complete.

3



Approved

**A) APPROVED**, the Landscape Ontario Apprenticeship Coordinator will send you a confirmation email. Your company can begin registering apprentices through the Landscape Ontario Apprenticeship Program.

[Available Financial Incentives](#)

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